

IDE HILL FC – AGM Minutes

Saturday 5 July, 2014 at 3.30pm at the Halfway House

AGM minutes:



1. **Welcome address:** by Wally Paxton, Club Chairman
 - Wally opened the AGM and welcomed everyone to the meeting and thanked all those for being present.
 - It was noted once again that there were only 8 people present, all current committee members, which continues to be the worst turnout of an Ide Hill FC AGM.
2. **Apologies** for non-attendance of committee members

Members present:

- Wally Paxton, Club Chairman
- Keith McGinn, Club Secretary and First Team Manager
- Steve Rowley, Media and Fixtures Secretary, Reserve Team Manager
- Karen McGinn, Registrations Secretary
- Peter Dance-Harvey, Under-9's Manager
- Lorraine Seal, Under-8's Manager
- Jaymes Randall, Under 7's Manager
- Craig Holder, Club Captain

With apologies from:

- Dennis Couchman, Life President
- Richard Spencer, Club Welfare Office
- Sebastian Pennells, Committee Member
- Gary Wright, Committee Member

3. **Confirm the minutes of the 2013 AGM**
 - Wally Paxton and Lorraine Seal confirmed and Keith McGinn signed the minutes of the 2013 AGM minutes.
4. **Finances for the year 2012-2013**
 - a) Account balances to date are as follows:
 - Adult account = £500.00
 - Youth account = £200.00
 - Third account = -£0.83
 - It was noted that there were still some outstanding transactions on the adult and youth accounts. Keith McGinn will speak to Barclays Bank regarding the deficit on the third account
 - b) Clubs outgoings
 - Expenses for the 2013-2014 season explained
 - Although the club had additional costs of hiring a pitch at Wrotham 3G, the finances are in good order
 - Match day costs for referees (£35) and kit washing (£20) remained the same as the previous season
 - c) Sponsorship
 - Gary Wright (GWA) confirmed as First team sponsor for the 2014-2015 season
 - Trevor Rider (FMS (Southpark)) confirmed as Reserves team sponsor for the 2014-2015 season donating £1,500 to the club
 - Nigel Hill (Clearwater Marine Investments), confirmed as Youth sponsor for the 2014-2015 season
 - d) Subscriptions & Signing-on fees
 - Match subs

- It was agreed that match subs for the adults would remain at £6.00 per player per game for the 2014-2015 season
- It was agreed that there would be no match subs for the minis teams.
- Signing-on fees
 - It was agreed that there will be a signing-on fee for all players for the 2014-2015 season. And in-line with the previous year these would be £30.00 per player for the adult teams, and the minis would pay £50.00
- e) Registrations
 - Karen McGinn, the Registrations secretary, stressed that the registration of all players must be completed by Saturday 8 August, 2014. Any player failing to sign the relevant forms and make payment will not be allowed to play for the club until such a time when these have been done. This was agreed by the committee.

5. A review of the 2013-2014 Season

- Please see Officers' reports at the end of this document

6. Election of club positions

The below positions were voted on by the club (a majority rule was enforced).

- a) Life President – Dennis Couchman
- b) Club Chairman – Wally Paxton
- c) Club Secretary – Keith McGinn
- d) Club Treasurer – Gary Wright
- e) Media Secretary – Steve Rowley
- f) Fixtures Secretary – Steve Rowley
- g) Registrations Secretary – Karen McGinn
- h) Club Welfare Officer – Lorraine Seal
- i) Youth Secretary – David Thomas
- j) Deputy Youth Secretary – Clair Thackray
- k) Club Captain – Craig Holder
- l) Committee Members
 - Baz Pennells
 - Jon Sayers
 - Suzanne Smith
 - Gary Wright

7. Election of managerial positions

- a) First Team Manager
 - Keith McGinn and Wally Paxton were the sole candidates for the position and were voted in for 2014-2015, continuing into their 4th year.
- b) Reserve Team Manager
 - Steve Rowley stood down as manager after one season and the position has been left vacant until a suitable candidate can be found. Sebastian Pennells was voted in as reserve team co-ordinator until the start of the season.
- c) Under-10's
 - Peter Dance-Harvey was the sole candidate for the position and was voted in for 2014-2015, continuing his 2nd year.
- d) Under-9's
 - Lorraine Seal stood down as manager. There were no candidates for the position and the committee will seek to find a suitable candidate before the start of the season.
- e) Under-8's
 - Jaymes Randall was voted in for 2014-2015, continuing his 2nd year. Dependent on Jaymes going to university, Sam Thackray and Steve Rowley have agreed to stand-in during the season.
- f) Under-7's

- A new team for 2014-2015. There was interest from Wayne Thornton to manage the side and further discussions will be taken up by the committee. Wayne has a history of coaching at a high level in the past with the Manchester City FC community.

8. Current clubhouse situation

- Keith McGinn addressed the club regarding the situation surrounding the future of the Clubhouse at Camberwell Lane. We have now successfully received all funding totalling £161,000 from the Football Foundation, Sport England and Ibstock Environmental. It was noted that the build would start in August 2014 and be ready by December 25, 2014.

9. Pitch locations for 2014-2015

- The first team and reserves will continue to play all home matches at Wrotham School on the state-of-the-art 3G pitch.
- The youth sides will continue to use the Ide Hill Recreation Ground pitch.
- After match venue
 - It was agreed that the club will continue to use the Halfway House public house in Sevenoaks as their main after match venue.

10. Club aims & expectations

- League standings and club objectives for 2013-2014
 - The club will have teams in the Kent County League Division One East, the Sevenoaks and District League Division Two. It is hoped that we will get promoted from both leagues. With regard to the youth sides, we look forward to building on the 5 wins during the past season.
- Players behaviour regarding language, bookings, response to emails
 - It was confirmed that the club had a better season than the one previous with regard to bookings and fines, however the number of fines was still higher than the club would like and will look to bring these down next year.
- Football kit, balls, water bottles & First Aid kit
 - Keith McGinn asked once again that all the above were taken care of by players and members alike, as these do not come cheap to the club and should be treated as such. Each manager should take responsibility for all the above pieces of equipment.

11. Training and pre-season friendlies

- It was confirmed that training will commence on Saturday 19 July, 2014 at Ide Hill Recreation Ground at 1.00pm.
- Several players will also look to hold training during the week at The Priory in Orpington. This is being run outside of the club and the club shall have no responsibility for any financial loss or gain.
- A number of clubs have already been allocated friendly matches. These will commence on Saturday 2 August, 2014. All match information can be found on the club's website at www.idehillfc.co.uk. Standard match costs will apply.

12. Media options – see Officers' report at the end of this document for more details

- Steve Rowley thanked Gary Wright for providing the first team match reports that were placed on the club website and that were also printed in the Sevenoaks Chronicle each week.

13. Any other business

- Steve Rowley confirmed that the club will host their 3rd annual Christmas party for the youth teams, possibly at the Ide Hill Village Hall on Saturday 6 December, 2014. The adults will hold an evening at the Halfway House.
- Steve Rowley confirmed that the club will once again host a grand prize Christmas raffle. The committee will meet to discuss the details of this before the start of the season.

14. AGM closure

- Keith McGinn thanks those who were present and closed the AGM for 2014.

OFFICERS' REPORTS 2013/2014

Club Secretary – Keith McGinn

Overall a very successful season with the first team winning the Sevenoaks senior charity cup for the first time in our history. As of the 04/07/2014 we have now officially secured £161,000 for the new clubhouse and £47,000 for work on the pitches. It is hoped work will commence on the new clubhouse in August with a completion date of 25/12/14. Pitch work will now be aimed towards February/march 2015. However both teams will remain at Wrotham for the season but let's hope the minis can use the new clubhouse in the New Year. The reserves were a little disappointing last season and failed to complete a number of fixtures resulting in a number of fines. The minis must try to recruit sufficient numbers for next season and have four teams: U7's, U8's, U9's and U10's. This is part of our club development and must be achieved re our club development plan and to ensure we maintain our chartered standard. The minis also received £180 in fines leaving a debt of £110 to be paid. We must recruit new management as a priority and look towards new sponsorship rather than relying upon Nigel Hill. We look forward to the support of GWA and FMS this coming season.

Treasurer – Keith McGinn

Although we again had very good sponsorship financial things were tight towards the end of the season. We did not receive our full grow the game funding. I will try to reclaim this back this season. Youth account ended up with only £200 in account mainly due to high cost of First class coaching (£1800). This will not be so high this year with no U18. Neither will we have the cost of hiring facilities for the u18 training. The cost of hiring Wrotham School will remain an extra financial burden until we return to Ide Hill hopefully season 2015-2016. We must fund coaching this year to use up our allocation and with an aim of reducing the cost of first class coaching. The adults account was £500 in credit at the end of season again due to cost of Wrotham. With teams at Wrotham we should try to raise extra funds to assist in these costs. No payment yet made to secretary costs or Alan McKenzie for auditing the accounts. I look forward to the appointment of a new treasurer to relieve me of some of my workload.

Media Secretary – Steve Rowley

The media role has once again continued to grow over the last 12 months which has been a good thing for the club. We continue to see the Ide Hill badge on numerous items of clothing and cars throughout the local area. The website continues to pretty much run itself now, with weekly match reports coming in from the first team via Gary Wright. These match reports have also been sent to the Sevenoaks Chronicle for inclusion in the weekly newspaper. I hope to enhance the website once again to include a responsive design for anyone with a smart phone (iPhone/Android) as these now seem to be the devices all players and parents use, although this is dependent on securing additional funds from the club. I tried to get a Minibus project off the ground last season, although the momentum got lost and I was unable to secure any funding for this venture. I will pick this up again this season and hopefully we will have a club minibus come next summer.

Fixtures Secretary – Steve Rowley

As per last season, the season started off very well for all teams, with the weather being very kind. From mid-December though, it was downhill for a number of weeks. The amount of rain that fell from December to February not only postponed the majority of matches but left pitches sodden for many weeks afterwards. We continued to work closely with the respective leagues and managed to complete 100% of the season in the allotted timelines for the firsts, reserves and under-18's. More attention has to be given in the future by all team managers with regard to team availability and commitment. The reserves used a total of 44 players last season, not the kind of number you would expect for an 11-a-side sport. This means that with the addition of other teams I have been managing approximately 100 player's availability during the season. Managers really need to take on this responsibility and inform me of their squads by Wednesday evenings.

The 2014 AGM minutes were taken by Steve Rowley, Ide Hill FC Media Secretary.